Guidelines for Preparation of Abstracts

GODAE OceanView welcomes submissions of abstracts from all areas covering ocean observing, ocean modelling, data assimilation and prediction from the open ocean to the littoral zone, from weather to climate, from regional to global applications, and related value-adding services. Abstract submissions will be reviewed by the Scientific Committee and **accepted abstracts will be considered for inclusion in community papers and/or assigned as poster presentations**. Oral presentations are reserved for invited key-speakers.

Introduction

The symposium theme is **"Advancing Operational Oceanography: 5 years of GODAE OceanView – current progress and future priorities"** in order to explicitly draw attention to the overall outcome of GODAE OceanView and its impact on operational oceanography.

Participation
The symposium is designed to appeal to a wide audience and you are invited to exchange and share your experiences across all sessions. Presentations (oral/poster) are invited from

- developers and/or supporters of the observing systems, ocean analyses and prediction systems
- forecasters
- service providers
- the user community
- decision and policy makers
- researchers and programme managers from both the public and private sectors

Abstract Submission

A. Symposium sessions

Please assign abstracts to the relevant symposium session and sub-sessions. The following main sessions are planned. Please refer to the session descriptions for a detailed breakdown of the main sessions.

Session1:   Overview and international context

Session 2: Operational Oceanography Infrastructure: Where are we now? 15 Years of Progress

Session 3: Key Scientific & Technological Advances – From Scientific capabilities & data requirements to user applications

Session 4: A vision for the Future of Ocean Forecasting

B. Deadlines — Abstracts that do not arrive by the submission deadline may not be considered. **The final abstract must be submitted by 15 July** (extended to 22 July)

C. Community papers - The GODAE OceanView Science Team is planning to publish multi-author community papers on the outcome of the GOV symposium marking progress and future of operational oceanography. Symposium session conveners will act as main authors and your abstract submissions are regarded as important contributions. Please consider contributing to the community papers.
The publication of the community papers in planned for 2014 *(journal still to be confirmed)*

E. Multiple papers — It is possible to submit more than one paper abstract.

D. Length of abstracts — Maximum length of an abstract should not exceed one page A4, including a figure. Participants will come from both the private and public sectors and from both developed and developing regions. Please keep this in mind while preparing your abstract and in drawing your conclusions.

E. Abstract format — Please submit your abstract in word-format. To assist the administration, please name files as **GOV-symp-surname_initials.docx** or **GOV-symp-surname_initials_n.docx** if you are submitting multiple abstracts. Hyperlinks to e-mail addresses, web sites, references and other supporting material are encouraged since all abstracts will be available on the web.

F. Abstract template – Please use the abstract template provided at the end of this document when preparing your submission.

G. Scheduling — Authors will be notified about acceptance of their abstracts by the end of August 2013 (tbc). This information will be available on the symposium website.

H. Withdrawal or changes to Abstracts — If, for any reason, you are unable to attend or wish to withdraw your abstract please advise the GODAE OceanView Project Office. If you wish to change the content of your abstract you can do this be revisiting the abstract submission website and adjust your previous submission (s). Please note that the **15 July** deadline will still apply.

I. Authorisation — The submitting author of a jointly authored abstract is responsible for obtaining authorisation from all joint authors to submit the abstract.

J. Accuracy — Authors are responsible for the accuracy of submitted abstracts.

General Guidelines

Abstracts will be reproduced in the Symposium Proceedings (electronically). Abstract authors are responsible for ensuring that the submitted text is correct. The abstract must be written in English. The International System of Units (SI) should be used

Early submission would be greatly appreciated

Paper title (maximum two rows if needed)

First author's first name initials and family name[1], Second author's first name initials and family name[2], Third author's first name initials and family name[3], ...

[1]First author's affiliation, City, Country
[2]Second author's affiliation, City, Country
[3]Third author's affiliation, City, Country

Abstract

These directions are written in the format required for the abstract of the paper for the GODAE OceanView Symposium of November 2013. We advise you to download these directions as a word-document and use it as the template for your abstract because it contains all necessary formats and styles.

The abstract should not exceed one A4 page (21 x 29.7cm). Page margins should be 2.5 cm for top, right, left and bottom margins. Use font type Ariel, with line spacing of 1.05. Title of the paper (style: "Paper Title", 14 points, centered) could span in maximum two rows, and is followed by one blank line. Author's names are written (style: "Authors", 11 points, centered) with initials followed by dot, family names are written in full. Authors are separated by commas and marked with superscript when necessary to distinguish authors from different affiliations. Author's affiliations (style: "Author's affiliations", 11 points, italic, centered) are written in separate rows when there are more than one and last is followed by two blank lines. Abstract text (style "Paper text", 11 points) is justified on middle; paragraphs are not indented, only separated by one blank line.

One image or graphic can be added to the abstract, but the overall length of the document should not exceed one page.